



Winnipeg Housing Rehabilitation Corporation

Title: Maintenance Assistant

Closing Date: June 8, 2018

Reports to: Manager of Building Services

Salary: \$16.50 - \$19.50 per hour which includes a comprehensive benefits package.

Hours: 35 hours per week, includes emergency rotational on-call schedule.

To assist in the maintenance duties at various building(s) as directed by the Manager, Building Services. Duties will be performed with care in a professional, proactive manner consistent with the Mission, Vision & Values of the Winnipeg Housing Rehabilitation Corporation.

Qualifications:

- Ability to organize tasks and work independently
- Handyman aptitude is desirable
- High school diploma or academic equivalent
- Physical and mental ability to perform a full range of maintenance duties
- Minimum 2 years maintenance experience
- Clear criminal record abstract

Abilities

- Patience and the ability to deal with stressful situations and circumstances inherent to affordable housing.
- Communication and interpersonal skills for tenant interaction as well as communicating effectively with WHRC staff and contractors.
- Physically fit - a medical certification (physical) may be required
- Oral and written communication skills - the ability to read, write and speak English.

The successful candidate will have a reliable vehicle and a valid driver's license and be physically able to perform the duties of the position.

Applicants are asked to send their cover letter and resume to careers@whrc.ca referencing **Maintenance Assistant** in the subject line. Your cover letter & resume must clearly indicate how you meet the qualifications.

We thank all who apply however, only those selected for further consideration will be contacted.