

Lead Researcher, *Assisting Renters: Housing Supplements in Manitoba Project*

Organization: Manitoba Non-Profit Housing Association

Reports to: Executive Director

Position Summary

The position's principle responsibility is to conduct and oversee research on the impact of Rent Assist for tenants and housing providers (market and non-market) in Manitoba. This research is a partnership between Job Description Researcher Assisting Renters the University of Manitoba, Canadian Centre for Policy Alternatives – Manitoba, and the Manitoba Non-Profit Housing Association. It will generate knowledge that can support the emerging Canada Housing Benefit, as well as housing for those in greatest need, community housing sustainability, sustainable housing and communities, and a balanced supply of housing.

HOURS: Flexible, based on achievement of deliverables; average of 18.5 hours weekly over the 1-year contract. Hours could be condensed into shorter time frame if preferred.

Tasks and Responsibilities

- Develop and implement research plan for primary research
- Develop ethics protocols and submit application to the Joint-Faculty Research Ethics Board at the University of Manitoba for approval
- Complete a literature review to investigate rent supplement programs
- Organize and conduct focus groups with tenants, private landlords and non-profit housing providers in Thompson (Northern Manitoba), Brandon (Western Manitoba), Winkler (Southern Manitoba), Swan River (North Western Manitoba) and Winnipeg
- Organize and conduct approximately interviews with key informants at the Province of Manitoba, in municipal governments, and in umbrella organizations for housing providers (e.g. Manitoba Non-Profit Housing Association, Manitoba Landlords Association) to gather background data about the Rent Assist program and its impacts on housing in Manitoba
- Analyze findings from the interviews and focus groups
- Develop final research reports for publication, including working with the research advisory committee to have the reports peer-reviewed, develop recommendations from the research, and implement a dissemination strategy
- Participate in presentations and public events to disseminate the findings from the research
- Provide reporting and updates to funders and research advisory committee members

Expected Deliverables

By May 31, 2019:	Research Ethics Submission
By October 1, 2019:	Complete Literature Review
By March 31, 2020:	Full length research report Executive Summary of the report



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Briefing Note to government

Infographic

A workshop on the report's findings

Qualifications and Skills

- Post-Secondary Degree (Masters' Degree preferred) in Social Sciences or a combination of education and experience
- Excellent written and oral communication skills:
 - Demonstrated experience facilitating focus groups and interviews of diverse stakeholders and varied sizes
 - Experience compiling research and information into brief reports
- Project management skills and experience:
 - Ability to manage external relationships (client and partners) and ability to deliver to targets
 - Self-motivation and ability to work independently
 - Strong interpersonal and organizational skills
 - Outstanding attention to detail
 - Experience conducting research with an emphasis on community-based research
- Relationship skills:
 - Demonstrated experience developing constructive, productive and sustainable relationships with colleagues, collaborators/associates, partners
- Excellent computer skills for use in word processing, research, communications
- Dedication to research and advocacy toward social and economic justices with an interest in research related to urban poverty, income supplements, and affordable housing issues

Interviews are anticipated to take place at the beginning of March, with the position to start in April, 2019.

Please send resume and cover letter detailing qualifications and experience to Christina Maes Nino; execdir@mnpha.com; by February 28, 2019. For more information please call 204-797-6746. We thank everyone for their interest in the position, only those selected for an interview will be contacted.

Manitoba Non-Profit Housing Association is committed to representing diversity among our staff and volunteers. Indigenous peoples, visible minorities, persons with disabilities, persons of minority sexual orientations and gender identities are encouraged to apply.

Thank you

