

Social Housing Researcher: Manitoba Non-Profit Housing Association Term Position

Organization: Manitoba Non-Profit Housing Association
Reports to: Executive Director

Non-profit housing constitutes more than 50% of the social housing in Manitoba, and has a more than 50-year history of providing quality, affordable housing to people who need it. Non-profit housing is diverse, with over 200 independent non-profit organizations, each governed by volunteer Boards of Directors. The Manitoba Non-Profit Housing Association is seeking a self-motivated and resourceful writer and researcher for a term position to assist in creating educational communications materials to increase public awareness and engagement amongst stakeholders in the non-profit housing sector.

Position Summary

The Social Housing Researcher will develop communications materials, including fact sheets and research summaries, on the social housing sector and the contemporary issues impacting social housing providers in Manitoba. Through environmental scans and literature reviews, the Researcher will assist the Manitoba Non-Profit Housing Association in educating Boards of Directors and the general public on the history of the sector, policies impacting it, and future trends.

HOURS and WORK CONDITIONS: Hours are flexible, and the position includes working in an office (located in Winnipeg's Exchange District) up to 2 days per week, and independently (at home or another remote location) for the additional hours, up to 35 hours per week for 8 weeks (flexibility to spread the work over more weeks if preferred, maximum of 280 hours from July-October).

WAGE: \$15/hour

Tasks and Responsibilities

- Literature search and summary: review research reports, online materials, and other documents to compile information and data
- Communications and writing: create easy-to-read documents for a variety of audiences, including members of Boards of Directors and the general public, to understand the non-profit housing sector and to utilize in strategic planning

Expected Deliverables

- A brief history of the non-profit housing sector in Manitoba
- A guide to non-profit housing terminology
- A literature review of sector trends impacting social housing in Manitoba. These include: population trends and anticipated housing need by population and community; changing relationships with governments and funders; devolution of government responsibilities for social services; increased sector collaboration and partnerships.

Qualifications and Skills

- Research experience:
 - Excellent written communication skills, including creating visually appealing and non-academic documents
 - Demonstrated experience compiling research and information into brief reports



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- Resourceful, with an interest in sourcing and documenting data through a range of creative means
- Project management skills and experience:
 - Self-motivation and ability to work independently
 - Strong interpersonal and organizational skills
 - Outstanding attention to detail
 - Excellent computer skills for use in word processing, research, communications

Funding for this project is through the Canada Summer Job Grant. Eligible candidates must be between the age of 15 and 30 years old; must be a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act.

Please send resume and cover letter detailing qualifications and experience to Christina Maes Nino; execdir@mnpha.com; by July 3, 2020.

Interviews are anticipated to take place in mid-July, with the position to start by August 1.

For more information please call 204-797-6746. We thank everyone for their interest in the position, only those selected for an interview will be contacted.

*Manitoba Non-Profit Housing Association is committed to representing diversity among our staff and volunteers. Indigenous peoples, visible minorities, persons with disabilities, persons of minority sexual orientations and gender identities are encouraged to apply.
Thank you.*

