

# CHIEF EXECUTIVE OFFICER

Winnipeg, MB



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for more info!

**S.A.M. Management Inc.** is seeking a **Chief Executive Officer** lead the corporation forward.

S.A.M. Management Inc. is a non-profit property management corporation that provides socially responsible property management in partnership with organizations offering affordable housing options in the community.

Reporting to the S.A.M. Management Inc. Board of Directors, the Chief Executive Officer will support the Board in developing and implementing the strategic vision and direction for the organization. As a visionary leader who thrives at the 30,000 foot level, you are an accomplished change agent who maximizes performance through organizational growth. Known for your problem solving abilities, you also bring a strength of knowledge in buildings, systems, and finance to the role. Exceptional communication skills and a transparent leadership style enable you to keep Board members and staff appropriately informed.

The Chief Executive Officer provides direction and operational leadership to 4 direct reports, (Executive Assistant, Controller, Tenant Relations Manager, and Building Operations Manager), and indirect oversight of 75 employees.

The **Chief Executive Officer** is responsible for the management and operations of S.A.M. Management Inc. including the following highlights:

- Participates with the Board of Directors in developing a vision and strategic plan to guide the Corporation
- Acts as an advisor to the Board on all aspects of the organization's activities
- Works with the Accountant and the Board's Finance Committee to prepare comprehensive annual budgets
- Represents SAM Management Inc at community activities to enhance the organization's community profile
- Identifies new project development opportunities, potential acquisitions and capital projects
- Identifies and mitigates potential risks to the organization

## Education & Certification

- Post secondary education in a related field is required
- Certificate in property management is an asset
- Must hold or be willing to obtain a Property Manager Brokers License in good standing

## Knowledge, skills and abilities

- Experience in property management required
- Experience in a non-profit setting would be an asset
- Strategic and analytical thinker
- Comprehensive knowledge of legislations and regulations related to management of life lease, cooperatives and family and social housing in Manitoba
- Knowledge of leadership and management principles as they relate to non-profit/voluntary organizations and of ethical behaviour and business practices
- Knowledge of federal and provincial legislation applicable employment standards, human rights, occupational health and safety, charities, taxation, CPP, EI, health coverage etc
- Knowledge of current events and opportunities that affect and/or relate to the mission of S.A.M. Management Inc
- Strength in human resource management, financial management and project management
- Expertise in reading and interpreting financial statements and developing budgets
- Proven strengths in establishing and maintaining positive working relationships both internally and externally

If you believe you can make a strong contribution as the **CEO**, submit your resume in confidence to **Lisa Cefali** – Partner, Executive Search & Strategic development at [Lisa.Cefali@legacybowes.com](mailto:Lisa.Cefali@legacybowes.com) quoting **#203187**.

If you would like more information about this role, please visit <http://bit.ly/SAM-CEO> or contact Lisa at 204-934-8833.